

# Adapt Consulting Company Limited

## **Task: Relocation Of Visit Jersey [Tourism Information Centre]**

**ROLE:** Project Manager

**ISSUES:** PREMISES MOVE COMPRISING [1] Office furniture [office and retail furniture and fittings] [2] Office systems [IT, telephones, email] [3] Office infrastructure [power, internet, plumbing, carpentry, lighting] [4] Office literature and branding and signage [5] Recruitment and training of new people [6] Communications, branding and publicity [7] Move logistics [8]

**ACTION:** PROJECT MANAGEMENT COMPRISING [1] Meetings [2] Planning [3] Coordination [4] Budgets [5] Stakeholders Management [6] Supplier Management

**OUTCOME:** Delivered on-time, on-budget and to-specification

**TESTIMONY:** Tim Rogers was appointed project leader for the relocation of the old Tourist Information Centre in February 2016. The project Tim had undertaken involved the three-way partnership between Visit Jersey, Jersey Heritage & Ports of Jersey in relocating the TIC within Jersey Museum. Tim was responsible for the relocation which had a strict deadline. During this project Tim always showed total attention to detail and accuracy in all aspects of his role. In conclusion, I have no hesitation in recommending Tim Rodgers a project manager and would wish him every success **Oliver Archbold Head of Information Services (2016)**